

**TOWN OF PAYSON  
TOWN COUNCIL MEETING  
MINUTES OF THE REGULAR MEETING  
November 3, 2016**

**CALL TO ORDER**

Mayor Evans called the meeting to order at approximately 5:30 p.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

**INVOCATION**

Pastor Rich Richey, Church of the Nazarene.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Fred Carpenter, Council Member Richard Croy, Council Member Chris Higgins, and Council Member John Wilson.

**ABSENT:** Council Member Su Connell.

**STAFF PRESENT:** LaRon Garrett - Town Manager, Hector Figueroa - Town Attorney, Don Engler - Police Chief, Silvia Smith - Town Clerk, and Cameron Davis - Parks, Recreation and Tourism Director.

**OTHERS PRESENT:** Tracie Bailey - Chief Deputy Town Clerk and Mary Bystricky - Town Prosecutor.

**A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)**

1. There were no public comments.

**B. CONSENT AGENDA**

**Items listed on the agenda with an asterisk are considered to be routine in nature and will be enacted by one motion.**

**Motion:** to approve all items listed on the Consent Agenda.

Moved by Council Member John Wilson, seconded by Council Member Fred Carpenter.

**Vote:** Motion carried 6 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Fred Carpenter, Council Member Richard Croy, Council Member Chris Higgins, and Council Member John Wilson.

Absent: Council Member Su Connell.

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**C. CURRENT EVENTS PRESENTATION BY THE TOWN MANAGER, MAYOR, AND/OR COUNCIL MEMBER**

1. Brief presentation of current events by the Town Manager, Mayor, and/or Council Members. The Arizona Open Meeting Law specifies that the Town Council may not discuss or take action on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

Cameron Davis, Parks, Recreation and Tourism Director, announced the Trunk or Treat event went very well. Mr. Davis noted the last two special events were the Turkey Trot 5K Fun Run on November 19, 2016, at 9:00 a.m. Registration for the Fun Run was currently open. The Electric Light Parade would be on December 3, 2016, at 6:00 p.m. on Historic Main Street. To register to participate in the parade sign up online or at the Parks and Recreation Office.

2. Documents, materials and information for Council review. (The Council will not discuss or take action on the attached; they are provided for information only)

There were no documents for Council review.

**D. CEREMONIAL; ANNOUNCEMENTS; PRESENTATIONS; INTRODUCTIONS**

1. Comments, Commendations, and Presentations by Mayor, Council Members, and/or Town Staff.
2. **Proclamation.** Council Member Croy read into the record a proclamation declaring November 2016 as National Home Care Month in Payson. Tanya Schlegel-Ryden, Director, was present to accept the proclamation.

Ms. Schlegel-Ryden thanked the Council for honoring Banner Home Health with this proclamation. Banner Health was named Health Care Elite by Decision Health for the third year in a row. Ms. Schlegel-Ryden appreciated the proclamation.

**Proclamation.** Council Member Higgins read into the record a proclamation declaring November as National Native American Indian Heritage Month. Kelly Oxborrow, Regent Mogollon Chapter Daughters of the American Revolution, was present to accept the proclamation. Ms. Oxborrow thanked the Mayor and Council. Ms. Oxborrow noted the National Society of the Daughters of the American Revolution have an Arizona Room at Constitution Hall and this year, the Mogollon Chapter had a few items for submission into the museum. Mayor Evans asked what the items for submission were. Ms. Oxborrow explained the items were vintage Native American song books with tribal songs on sheet music.

## **E. MINUTES**

1. **Council Meeting Minutes:**  
October 20, 2016, Work Study Pages 1-2  
October 20, 2016, Regular Meeting Pages 1-12  
**\*CONSENT\* APPROVED**

**BOARDS/COMMISSIONS MEETING MINUTES** (Note: Minutes of various boards/commissions/committees are for Council information only and may or may not have been approved by the respective board/commission.)

2. **Parks, Recreation and Tourism Commission Minutes:**  
June 22, 2016, Regular Meeting Pages 1-4  
**\*CONSENT\* INFORMATION ONLY**

## **F. HEARINGS AND APPEALS**

1. There were no items in this section.

## **G. RESOLUTIONS AND ORDINANCES**

1. There were no items in this section.

## **H. UNFINISHED BUSINESS**

1. There were no items in this section.

## **I. NEW BUSINESS**

1. **\*Council Decision Request.** Council approved, on the Consent Agenda, a Council Decision Request filed by Silvia Smith, Town Clerk, to approve the 2017 Calendar for Council Meetings as attached; said calendar subject to change as needed and required.  
**\*CONSENT\* APPROVED**
2. **Council Decision Request** filed by LaRon Garrett, Town Manager, to approve the 1-year extension request to the on-call engineering and construction management contract with Armstrong Consultants, Inc. and authorize the Town Manager to notify the consultant of such approval.

LaRon Garrett, Town Manager, noted the contract was for one year with the provision that it could be extended in one year increments for a total of five years. The contract renewal provision required the consultant to annually submit a request for renewal and updated fee schedule for the following year. Armstrong Consultants had submitted a request for the next one year extension and the 2017 fee schedule. Council Member Carpenter inquired if there have been any problems with the contract in the past. Mr. Garrett stated there have not been any problems.

**Motion:** to Approve the 1-year extension request to the on-call engineering and construction management contract with Armstrong Consultants, Inc. and authorize the Town Manager to notify the consultant of such approval.  
Moved by Council Member Fred Carpenter, seconded by Council Member John Wilson.

**Vote:** Motion carried 6 - 0

Yes: Mayor Kenny J. Evans, Vice-Mayor Michael Hughes, Council Member Fred Carpenter, Council Member Richard Croy, Council Member Chris Higgins, and Council Member John Wilson.  
Absent: Council Member Su Connell.

**J. CLAIMS**

1. **\*List of checks.** Council Approved, on the Consent Agenda, a list of checks paid from October 21, 2016 through October 21, 2016, Check Nos. 050886 through 051021, and authorization to file the checks for audit.  
**\*CONSENT\* APPROVED**

**K. MISCELLANEOUS**

1. There were no items in this section.

**L. PUBLIC COMMENTS**

Don Engler, Police Chief, announced the Police Officers have started participating in the Beards On Protrol Fundraiser this month. This provided help to local families. Last year Beards on Patrol helped raise funds for a family with an individual who had cancer. Chief Engler noted the Police Department was looking for a family with an individual who had cancer to help this year. The Officers would be clean shaven by December 3, 2016.

**ADJOURNMENT**

Mayor Evans adjourned the meeting at approximately 5:46 p.m.

APPROVED:

\_\_\_\_\_ Date: \_\_\_\_\_

Kenny J. Evans, Mayor

ATTEST:

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Silvia Smith, Town Clerk

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Payson held on this day the 3 of November, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Tracie Bailey, Chief Deputy Town Clerk